|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Safeguarding Adults Enquiry Summary Report**  |  |  |
|  |  |  |  |  |
|  |  | **Adult at Risk’s Details**  |  |  |
|  |  | Name:  |  |  |  |
|  |  | Address:  |  |  |  |
|  |  |  |  |  |
|  |  | Date of Birth:  |  | Age:  |  |  |  |
|  |  | Gender: Male  | [ ]   |  Female  | [ ]  |  |  |  |
|  |  | Identifier Number:  |  | Date of Concern:  |  |  |  |
|  |  |  |  |  |
|  |  | The attached summary enquiry report was written by:  |  |  |  |
|  |  | (Name of Safeguarding Adults Practitioner )S.W: |  |  |  |
|  |  | Name of allocated co-worker or Nominated Enquirer/s (if applicable): |  |  |  |
|  |  | Name of Enquiry Manager : |  |  |  |
|  |  | Summary Report signed by SAP: |  |  |  |
|  |  | Date approved by Enquiry Manager: |  |  |  |
|  |  |  |  |  |
|  |  | **Background information about the Adult at Risk** |  |  |
|  |  |  |  |  |
|  |  | **Consent and Capacity** |  |  |
|  |  |  |  |  |
|  |  | **Details of the Initial Concern/s** |  |  |
|  |  | *Include dates* |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Details of any previous related allegations** |  |  |
|  |  | *Include dates*  |  |  |
|  |  | **The person’s view of the situation and preferred outcome** |  |  |
|  |  |  |  |  |
|  |  | **Details of any previous/relevant safeguarding concerns( Identify Current Risks and include any benefits and identify actions to minimise Risks)** |  |  |
|  |  |  |  |  |
|  |  | **Information about the individual(s)/organisation alleged to have caused harm** |  |  |
|  |  |  |  |  |
|  |  | **Methods used to undertake the Enquiry**  |  |  |
|  |  | *Include any consultations with other 3rd Parties*  |  |  |
|  |  | **Findings of Enquiry :Brief Summary**  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Safeguarding Adults Practitioner’s Summary** |  |  |
|  |  |  |  |  |
|  |  | **Recommendations or Conclusions** |  |  |
|  |  |  |  |  |